QUICK-GUIDE TO MIFID II AND PRIIPS DATA TEMPLATES

Royal London Asset Management provides MiFID II and PRIIPs data which follow the European standard 'EMT' and 'EPT' standard template formats. The EMT and EPT templates emerged from the collaborative efforts of the Europewide fund management industry to establish an agreed interpretation and develop a common format in which to produce the data required by the legislation.

Download and convert CSV files to Excel (if required)

All files are provided in comma-separated-value (CSV) format, using the 'pipe' | character to distinguish each field. If you wish to open and view a file in Excel, here is a quick guide:
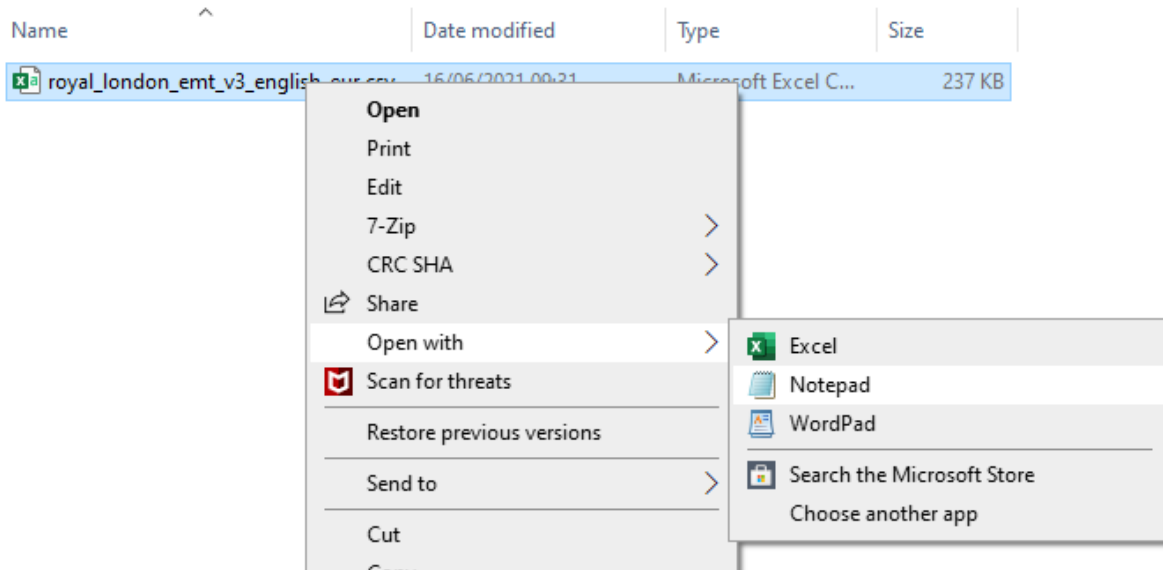
a. Download the required file/s from the Royal London website; save to your desktop or other location on your computer

b. The files are in CSV format, using the 'pipe' | character to delimit each field. Opening the file directly in Excel may sometimes incorrectly convert some of the contents into individual columns where there are commas in the file contents. To prevent this, the simplest way is:
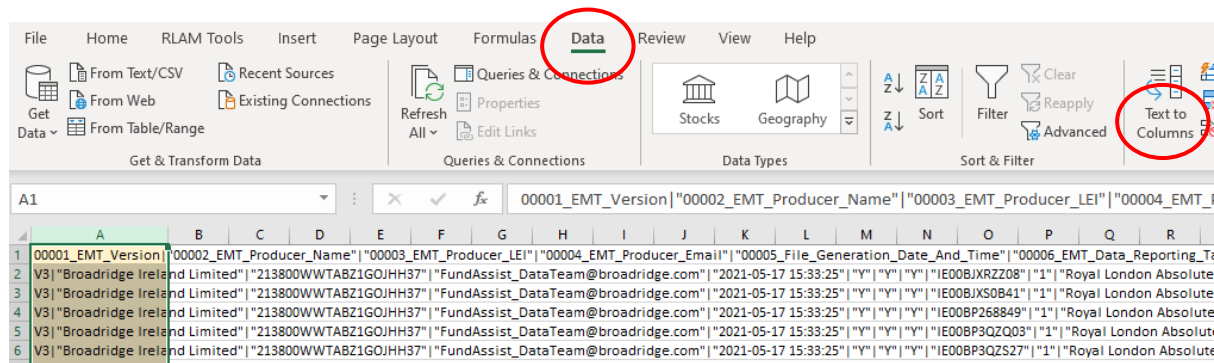
I. Open the CSV file in Notepad

II. "Select All" and copy the entire contents to your Clipboard
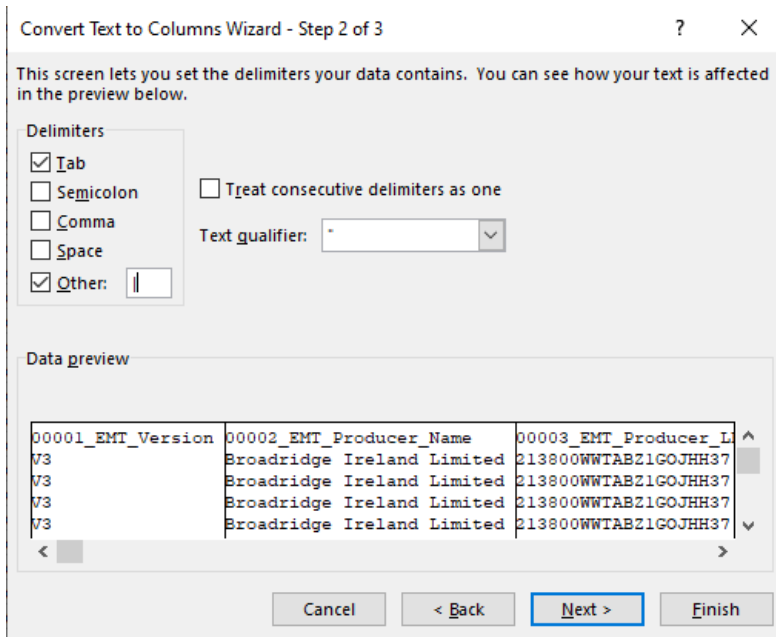
III. Open Excel

IV. Paste into Excel. All of the file contents should then appear in one column in Excel

c. Next, highlight column A

d. Go to the Data tab – choose 'Text to columns'

Convert Text to Columns Wizard - Step 2 of 3

This screen lets you set the delimiters your data contains. You can see how your text is affected in the preview below.

Delimiters
- ☑ Tab
- ☐ Semicolon
- ☐ Comma
- ☐ Space
- ☑ Other: |

☐ Treat consecutive delimiters as one

Text qualifier: "

Data preview

00001_EMT_Version	00002_EMT_Producer_Name	00003_EMT_Producer_L
V3	Broadridge Ireland Limited	213800WWTABZ1GOJHH37
V3	Broadridge Ireland Limited	213800WWTABZ1GOJHH37
V3	Broadridge Ireland Limited	213800WWTABZ1GOJHH37
V3	Broadridge Ireland Limited	213800WWTABZ1GOJHH37

Cancel   < Back   Next >   Finish

e. Choose 'Delimited'

f. Tick 'Other' and type '|' in the field, then click FINISH. The "|" character is found on the left hand side of the Z on a UK keyboard (together with the Shift function)

g. All of the data should now appear in individual columns

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	00001_EMT	00002_EMT	00003_EMT	00004_EMT	00005_File	00006_EMT	00007_EMT	00008_EMT	00010_Fina	00020_Type	00030_Fina	00040_Fina	00045_Fina	00047_Fina
2	V3	Broadridge	213800WW	FundAssis	########	Y	Y	Y	IE00BJXRZZ	1	Royal Lonc	GBP	N	N
3	V3	Broadridge	213800WW	FundAssis	########	Y	Y	Y	IE00BJXS0B	1	Royal Lonc	GBP	N	N
4	V3	Broadridge	213800WW	FundAssis	########	Y	Y	Y	IE00BP2688	1	Royal Lonc	GBP	N	N
5	V3	Broadridge	213800WW	FundAssis	########	Y	Y	Y	IE00BP3QZ(	1	Royal Lonc	GBP	N	N
6	V3	Broadridge	213800WW	FundAssis	########	Y	Y	Y	IE00BP3QZ!	1	Royal Lonc	EUR	N	N
7	V3	Broadridge	213800WW	FundAssis	########	Y	Y	Y	IE00BP3QZ\	1	Royal Lonc	USD	N	N
8	V3	Broadridge	213800WW	FundAssis	########	Y	Y	Y	IE00BD0NH	1	Royal Lonc	GBP	N	N

h. If you are saving the file for re-use, make sure you save the file in Excel format to retain this formatting